



North East Valley Normal School | 248 North Road, North East Valley | 03 473 8246 | office@nevn.school.nz

Board of Trustees Update - February 2024

Kia ora koutou,

It's wonderful to see students and staff settling back into a new school year, we hope whānau have had a fun and relaxing summer. The Board of Trustees met for our first meeting of the year on 13th February. The Board re-appointed Jo Ryan-Masters as Presiding Member (chairperson), and confirmed our work plan for this year.

Strategic Plan

We have completed our 2024-25 Strategic Plan which will guide our direction and work over the next two years. We have really appreciated the input from the school community through the community consultation process last year, which has contributed to the development of our key priorities for the next two years. The 2024-25 Strategic Plan and 2024 Annual Plan can be found on our school website: <https://nevn.school.nz/school-charter/>

Policy Review

This term we are reviewing our policies around **Te Tiriti o Waitangi**, **Communicating with Parents**, **Parent Involvement**, **School Planning and Reporting**, and **Reporting to Parents on Student Progress and Achievement**. We welcome feedback from the school community around how we are doing with implementing these policies, and where we can do better. You can give feedback through the SchoolDocs website: <https://nevn.schooldocs.co.nz/> (username is "nevn", password is also "nevn"). Click on the "current review" link at the top of the page to comment.

Concerns and Complaints

We have updated our Concerns and Complaints policy, which can be found on the SchoolDocs website (<https://nevn.schooldocs.co.nz/>). The school welcomes communication from parents when you have a concern or an issue arises, generally we encourage parents to speak with the staff person directly involved first, then to the senior management team if needed. If concerns cannot be resolved with school staff, parents are welcome to make contact with the Board of Trustees either informally or using our formal complaints process. We have a flowchart that shows the process for raising a concern or complaint: (link)

Property and Finance

We approved our annual budget for 2024, and reviewed our property projects for this year. In March/April we will be replacing the roof of the C-Block building and installing a kitchen into the multi-purpose space downstairs in C-Block to enable the space to be used for cooking and other activities.

The Board meets twice each term, our next meeting is on Tuesday 19th March. Parents are welcome to get in touch with us by email on bot@nevn.school.nz

Ngā mihi,

Jo Ryan-Masters

Presiding Member

North East Valley Normal School Board of Trustees