



12 August 2020

Covid 19 Alert Level 2

Alert Level 2 - initially for the rest of this week:

1. An **unwell child** must not come to school - fever, coughing, sneezing, runny nose or shortness of breath.
2. An **unwell adult** must not come on to the school property.
3. Try to follow our suggested drop-off and collection times (see below) to **avoid congestion** at the gate.
4. Try not to come onto school property if possible - if you do please **use the Covid-19 app** to register you are on site - these are available at the gates and the office.

We will practice strict **hygiene rules** at school as well as try our best to ensure physical distancing.

We will not insist on **mask wearing** unless instructed to do so by the Ministry of Health but we do have masks available at school. If parents want to access masks we can source them through a parent so ask at the office for his details.

Otherwise, school will be operating normally!

Drop off and Pick Up Information

- Parents are encouraged to drop their children at the two main gates - Longworth and the Memorial Archway - and we will have someone at each entrance with hand sanitiser from 8.30 - 9.00am. Late-comers please head straight to the office.
- Some children may be anxious or reluctant to leave parents at the gate. If this is the case, parents may bring their child to the classroom door, do the hand-over, and then leave the school promptly. At the end of the day, junior and middle classes will bring children to the Longworth gate weather permitting.
- **Suggested drop-off times:**
 - **Junior** School H4, H5, H6 - 8.55am via Longworth St entrance.
 - **Middle** School H1, H2, H3 - 8.45am via Longworth St entrance.
 - **Te Roopu Manaaki**- 8.40am via the Memorial Archway.
 - **C3, S1, S2** - 8.30 via the Memorial Archway.
- **Pick up** as has been happening this term - parents wait until classes brought to you - parents of juniors and siblings wait inside the Longworth gate; parents of seniors wait on the asphalt outside the senior block.

PLEASE KEEP A DISTANCE FROM OTHER PARENTS and remember many will be anxious about this re-emergence of the Covid 19 and not want anyone in their space.

Parents who need to speak to the office staff or senior staff should do so via a phone call or email. If an adult needs to drop something off, such as medication, they should walk directly from the Longworth gate to the school office, sanitise hands, sign in and depart after business is completed.

ABSENCES - If your child is not going to attend school please use the usual tools to let us know about the absence and the reason for the absence.

Nga mihi māhāna ki a koutou katoa.

John McKenzie 12/08/20
Principal